

MINUTES

POLICIES AND PRIORITIES COMMITTEE MEETING

Mountain View County

Minutes of the Policies and Priorities Committee Meeting held on Wednesday, September 5, 2018, in the Council Chamber, 1408 Twp Rd. 320, Didsbury, AB

PRESENT: Councillor A. Aalbers (Deputy Reeve, Chair)  
Councillor D. Fulton  
Councillor G. Harris  
Councillor P. Johnson  
Councillor A. Kemmere

ABSENT: Reeve B. Beattie  
Councillor D. Milne

IN ATTENDANCE: J. Holmes, Chief Administrative Officer  
C. Atchison, Director, Legislative, Community, and Agricultural Services  
R. Baker, Director, Operational Services  
R. Beaupertuis, Director, Corporate Services  
M. Bloem, Director, Planning and Development Services  
A. Wild, Communications Coordinator  
G. Eyers, Executive Assistant

CALL TO ORDER: Deputy Reeve Aalbers called the meeting to order at 9:00 a.m.

AGENDA PP18-124 Moved by Councillor Kemmere  
That the Policies and Priorities Committee adopt the agenda of the Policies and Priorities Committee Meeting of September 5, 2018.  
Carried.

MINUTES PP18-125 Moved by Councillor Harris  
That the Policies and Priorities Committee adopt the minutes of the Policies and Priorities Committee Meeting of July 4, 2018.  
Carried.

DELEGATION Hope 4 MVC Kids Society  
Deputy Reeve Aalbers welcomed Lisa Nicholson, Hope 4 MVC Kids Society, to the Policies and Priorities Committee Meeting.

Lisa Nicholson provided information regarding

- Vision and Mission of Hope 4 MVC Kids
- Financial support, services offered, and crisis support
- Qualification requirements
- Charity fundraiser November 24, 2018
- Volunteer based

The Policies and Priorities Committee discussed the following:

- No Provincial funding received to date

Deputy Reeve Aalbers thanked Lisa Nicholson for the presentation.

- Moved by Councillor Kemmere
- PP18-126 That the Policies and Priorities Committee requests that the Hope 4 MVC Kids request for sponsorship of the charity fundraiser November 24, 2018 be brought back to a future Council meeting.
- Carried.

DELEGATION  
West Fraser

Deputy Reeve Aalbers welcomed Bruce Alexander and Tom Daniels, West Fraser, to the Policies and Priorities Committee Meeting.

Mr. Alexander and Mr. Daniels provided information regarding

- The origin of Sundre Forest Products operation
- Operations overview and North American lumber capacity
- Energy and bioproducts
- Products manufactured in Sundre
- Forest Management Agreement

The Policies and Priorities Committee discussed the following:

- Pine Beetle infestations
- Fire patterns
- Wildlife habitat
- Sundre mill access issues
- Current sawdust stockpile and storage

Deputy Reeve Aalbers thanked Bruce Alexander and Tom Daniels for the presentation.

DELEGATION  
MVSH

Deputy Reeve Aalbers welcomed Sam Smalldon, MVSH, to the Policies and Priorities Committee Meeting.

Sam Smalldon provided information regarding

- Mountain View County provides over 60% of municipal stakeholder contributions
- Mountain View County has provided over 12 Million Dollars in past loans
- Life lease agreement structure and current vacancies
- Proposed life lease pricing options
- Borrowing and debenture options for 5.2 Million Dollars and proposed interest rates
- ACFA application deadlines

The Policies and Priorities Committee discussed the following:

- Funds would remain in a reserve fund until needed
- Annual requisition and proposed Five (5) year business plan
- Financial backing from urban municipal members has not been requested in the past
- The P & P Committee requested written documentation vs a verbal request
- MVSH unable to apply direct to ACFA for loans
- The 5.2 Million Dollars would include refinancing of existing mortgages and life leases
- Financing for Carstairs lands would not be included in this loan. A request for approximately 1.5 Million Dollars would be brought forward to the County.

ADOPTED

- MVSH can request letters of support from of each of the municipal partners
- Debt ratios, cash flows, and financial obligations of the County and member municipalities in the event of default
- MVSH is prepared to obtain other financing at a higher interest rate if they are unable to obtain ACFA financing
- New business plan will be presented to the MVSH Board on September 11 and again on September 20

Deputy Reeve Aalbers thanked Sam Smalldon for the presentation.

Recess and Reconvene

Deputy Reeve Aalbers recessed the meeting at 10:40 a.m. and reconvened at 10:51 a.m.

The Policies and Priorities Committee discussed the following:

- Funding options
- Timelines for applications are not attainable at this time
- Letters of support and Council motions for acceptance of any financial risk from each of the member municipal partners
- MVSH engage the urban member municipalities to determine if there is interest in managing the loan
- Future capital borrowing plan

Moved by Councillor Harris

PP18-127 That the Policies and Priorities Committee request that the MVSH Board approved Business Plan be presented to Council at a future meeting; and further, include the following additional information: Long-term Capital borrowing plan, including future builds; and, that the other municipal partners be consulted for support prior to returning to the County; and, information regarding the long-term implication on requisitions.

Carried.

Moved by Councillor Kemmere

PP18-128 That the Policies and Priorities Committee request that once MVSH is prepared to come forward they meet with County Administration, prior to presenting to Policies and Priorities or Council, to review the process and provide necessary background information regarding any requests for debt financing through Mountain View County.

Carried.

DIRECTIVES  
P & P Directives

Moved by Councillor Fulton

PP18-129 That the Policies and Priorities Committee receive the Policies and Priorities Directives as information.

Carried.

Moved by Councillor Harris

PP18-130 That the Policies and Priorities Committee receive the Policies and Priorities Directives File Closure of Motion PP17-159, report as information.

Carried.

OLD BUSINESS  
Corporate Services  
Monthly Report

Moved by Councillor Johnson

PP18-131 That the Policies and Priorities Committee receive the Corporate Services monthly report as information.

Carried.

Operational Services Monthly Report		Moved by Councilor Johnson	
	PP18-132	That the Policies and Priorities Committee request that Alberta Transportation be invited to attend a future meeting to provide a presentation regarding high load traffic and oversize loads.	Carried.
		Moved by Councillor Harris	
	PP18-133	That the Policies and Priorities Committee invite the Towns and Village of Cremona to attend the proposed Alberta Transportation presentation regarding high load traffic and oversize loads.	Carried.
		Moved by Councillor Fulton	
	PP18-134	That the Policies and Priorities Committee receive the Operational Services Department monthly report as information.	Carried.
Planning and Development Monthly Report		Moved by Councillor Aalbers	
	PP18-135	That the Policies and Priorities Committee receive the Planning and Development Services Department monthly report as information.	Carried.
Legislative and Community Services Monthly Report		Moved by Councillor Kemmere	
	PP18-136	That the Policies and Priorities Committee receive the Legislative, Community and Agricultural Services Department monthly report as information.	Carried.
CAO Services Monthly Report		Moved by Councillor Harris	
	PP18-137	That the Policies and Priorities Committee receive the CAO Services Department monthly report as information.	Carried.
NEW BUSINESS 2018 Equipment Disposals		Moved by Councillor Kemmere	
	PP18-138	That the Policies and Priorities Committee accept the report of the 2018 Equipment Disposals as information.	Carried.
Policy No. 1031 Asset Management		Moved by Councillor Aalbers	
	PP18-139	That Draft Policy #1031 – Asset Management and Procedure #1031-01 – Asset Management be reviewed by the Policy Review Committee before being brought forward to Council.	Carried.
Recess and Reconvene		Deputy Reeve Aalbers recessed the meeting at 12:08 p.m. and reconvened at 12:52 p.m.	
Tax Collection Process		Moved by Councillor Fulton	
	PP18-140	That the Policies and Priorities Committee receive as information the report that explains Mountain View County's property tax collection process.	Carried.

- Designated Industrial Companies  
 PP18-141 Moved by Councillor Harris  
 That the Policies and Priorities Committee receive as information the Provincial standardized letter sent to Designated Industrial Companies.  
 Carried.
- 2018 Community Group  
 Tax Forgiveness  
 PP18-142 Moved by Councillor Kemmere  
 That the Policies and Priorities Committee recommend to Council to authorize administration to cancel half of the municipal portion of the 2018 taxes for Lone Pine Clay Target Club (Roll #2933263000) in the amount of \$438.58.  
 Carried.
- PP18-143 Moved by Councillor Harris  
 That the Policies and Priorities Committee recommend to Council to authorize administration to cancel half of the municipal portion of the 2018 taxes for the Thorncliffe-Greenview Community Association (Roll #529024001) in the amount of \$1100.17.  
 Motion Defeated.
- Draft RMA Resolution  
 PP18-144 Moved by Councillor Harris  
 That the Policies and Priorities Committee recommend that Council approve the draft resolution to go to the fall session of RMA that the release date for base year modifiers for linear assessment be set at September 15<sup>th</sup> of each year; and further, that the draft resolution come back to the September 12, 2018 Regular Council Meeting for consideration.  
 Carried.
- Grant Update  
 PP18-145 Moved by Councillor Fulton  
 That the Policies and Priorities Committee receive the Grant Summary Report on the status of the Mountain View County grants as information.  
 Carried.
- Conservation Easement  
 NE 8-33-3 W5M  
 Campbell Pit  
 PP18-146 Moved by Councillor Kemmere  
 That the Policies and Priorities Committee recommend that Council appoint a Committee to review the Jackson Lake conservation easement agreement and provide recommendations for Council's consideration for the NE-8-33-3-W5M (Campbell Pit).  
 Councillor Kemmere withdrew Motion PP18-146
- PP18-147 Moved by Councillor Kemmere  
 That the Policies and Priorities Committee request that following the review the Jackson Lake conservation easement agreement a recommendation be brought forward for consideration regarding the NE-8-33-3-W5M (Campbell Pit).  
 Carried.
- Crime Prevention Initiatives Funding  
 PP18-148 Moved by Councillor Harris  
 That the Policies and Priorities Committee recommend that Council approve Crime Prevention Initiatives grant funding for Alberta Community Crime Prevention Association (ACCPA) in the amount of \$3,000.00.  
 Carried.

Moved by Councillor Harris  
 PP18-149 That the Policies and Priorities Committee receive the grant funding application from Alberta Justice - Fish & Wildlife Division as information.

Carried.

Municipal Emergency  
 Managements

Action Item PP18-150 Moved by Councillor Kemmere  
 That the Policies and Priorities Committee refer the matter of Installation of switches and generators to the Emergency Management Committee for input.

Councillor Kemmere withdrew Motion PP18-150

Moved by Councillor Aalbers  
 PP18-151 That the Policies and Priorities Committee receive the Municipal Emergency Management Report as information and staff prioritize the list and bring it back to the 2019 Budget for Council discussion.

Carried.

2018 FCM  
 Recommendations

Moved by Councillor Kemmere  
 PP18-152 That the Policies and Priorities Committee receive the 2018 FCM Report recommendations as information; and further, that clarification be provided regarding 3 b).

Carried.

Moved by Councillor Harris  
 PP18-153 That the Policies and Priorities Committee recommend to Council that the County Waste Commission Board member bring forward the idea of transitioning the landfill into a more innovative, environmentally sustainable operating model.

Carried.

Road Grader  
 Replacement Plan

Moved by Councillor Aalbers  
 PP18-154 That the Policies and Priorities Committee recommend that administration prepare a series of options for an equipment replacement plan for road graders and service levels for the 2019 Budget deliberations.

Carried.

COUNCILLOR REPORTS

The Policies and Priorities Committee discussed the following:

- Cremona Fire Advisory Meeting
- Fire Truck Tender
- MVRWMC CAO Contract

Moved by Councillor Fulton  
 PP18-155 That the Policies and Priorities Committee receive the Councillor Committee Reports as information.

Carried.

Recess and Reconvene

Deputy Reeve Aalbers recessed the meeting at 2:20 p.m. and reconvened at 2:36 p.m.

CONFIDENTIAL ITEMS  
IN CAMERA

PP18-156 Moved by Councillor Fulton  
That the Policies and Priorities Committee Meeting of September 5, 2018 go into closed meeting at 2:36 p.m. to deal with items relative to the FOIP Act, Section 24.

Carried.

PP18-157 Moved by Councillor Harris  
That the Policies and Priorities Committee Meeting of September 5, 2018 return to the open Meeting at 4:03 p.m.

Carried.

Recycling and Transfer Station  
Service Level Changes

PP18-158 Moved by Councillor Fulton  
That the Policies and Priorities Committee request Administration to send a letter to MVRWMC indicating that further consultation is required prior to changes to the Waste Services agreement regarding recycling hauling.

Carried.

PP18-159 Moved by Councillor Kemmere  
That the Policies and Priorities Committee request that County Administration work with MVRWMC Administration regarding how the Commission will be providing information to the public about MVRWMC Service Level Changes at the Olds Transfer Station.

Carried.

Gravel Supply

PP18-160 Moved by Councillor Aalbers  
That the Policies and Priorities Committee request that staff prepare a Five (5) year agreement with DDC Sand and Gravel for Council consideration.

Carried.

ADJOURNMENT

Deputy Reeve Aalbers adjourned the September 5, 2018 Policies and Priorities Committee Meeting at 4:05 p.m.

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Chair

I hereby certify these minutes are correct.

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Chief Administrative Officer