



Procedure Title: Rural Community Grants

Procedure No.: 8004-01

Approval: CAO

Effective Date: May 9, 2007

Supersedes Procedure No.: Section D4(c)

1. General

- 1.1 This grant is generally intended for those organizations that do not have access to regular funding from other sources.
- 1.2 This grant may be used towards operating or capital expenditures required for recreation and cultural programs and facilities.
- 1.3 Programs outside of the definition of recreation and culture may be eligible but cannot be an essential service such as education or social services.
- 1.4 County Council will annually determine the total amount of grants to be distributed under this policy in each fiscal year.
- 1.5 Grant applications are to include information regarding the description of the project, estimated costs and other sources of funds for the project/program.
- 1.6 Each organization receiving a grant will be required to report how the funds were used upon completion of the project.
- 1.7 Rural Community Grants will not be awarded to for-profit organizations.

2. Rural County Excluding Cremona District

- 2.1 Programs eligible for funding from other County grants will not be eligible to receive the Rural Community Grant.
- 2.2 Grant applications are to be submitted to the County by December 31st.
- 2.3 Grant applications will be prioritized according to need, contributions of time and funds by the organization and availability of County funds.
- 2.4 County Council approval is required for each grant.
- 2.5 County Council may appoint a special committee to review grant applications and prepare recommendations for County Council.
- 2.6 Grants of \$2,000 or less will receive 100% of the funds upon approval of the grant. Grants greater than \$2,000 will receive 75% of the grant upon approval of the grant and the remaining 25% when the project is completed and a report on the project has been received by the County.

3. Rural Community Hall Grants

- 3.1 This grant may be used towards operating or capital expenditures required for rural community halls in Mountain View County.
- 3.2 Grant applications are to include information regarding the description of the project, estimated costs and other sources of funds for the project/program.
- 3.3 Grant applications are to be submitted to the County by December 31st.
- 3.4 Grant applications will be prioritized according to need, membership, contributions of time and funds by the organization and availability of County funds.
- 3.5 County Council may appoint a special committee to review grant applications and prepare recommendations for County Council.
- 3.6 Grants to community halls may be made through in kind work or equipment donations on behalf of the County if requested through grant applications.

4. Rural Community Hall Gravel Donation Grant

- 4.1 This grant is for distribution of the annual gravel donation approved by Council for Community Halls in Mountain View County.
- 4.2 Grant applications are to include the requested amount of gravel required and a designated contact that will be responsible for hauling.
- 4.3 Grant applications are to be submitted to the County by December 31st of the year prior to delivery request.
- 4.4 Grant applications will be prioritized according to amount of gravel available.
- 4.5 Council may appoint an ad-hoc committee to review grant applications and prepare recommendations for Council.

5 Cremona District Recreation & Culture Board

- 5.1 The Cremona District Recreation & Culture Board (Board), established by separate bylaw, will approve the granting of funds allocation to Cremona and District under the Recreation and Culture Funding Policy (Section D4(c)).
- 5.2 Funds will be distributed according to this policy and the Recreation and Culture Funding Policy.
- 5.3 Programs eligible for funding from other County grants will not be eligible to receive the Rural Community Grant except as provided under 5.1 and 5.2.
- 5.4 All organizations in the Cremona District are to submit applications to the Board.
- 5.5 The Board may recommend applications to the County under the Rural Community Grant.
- 5.6 The County will administer the funds available to Cremona under the Recreation and Culture Funding Policy and will distribute grants upon the direction of the Board.

- 5.7 Funds that are not distributed in the fiscal year will be held in a funded reserve for Cremona and District for future years.
- 5.8 The Board will establish grant application and approval procedures in accordance with County administration.
- 5.9 The Board may distribute funds up to the total of the current annual allocation plus reserves from previous years.

End of Procedure

Approved: May 9, 2007
Amended: June 3, 2010