

**Mountain View County
Province of Alberta**

Bylaw No. 12/06

A BYLAW OF MOUNTAIN VIEW COUNTY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF THE CONCEPTION OF THE MOUNTAIN VIEW COUNTY AIRPORT MANAGEMENT COMMITTEE

101. Pursuant to Section 145 of the Municipal Government Act, Chapter M26.1, 1994 and amendments thereto, allows a municipality to pass a Bylaw for the establishment and functions of Council Committees and other bodies.
102. The Council of Mountain View County deem it proper and expedient to establish the Mountain View County Airport Management Committee.

DEFINITIONS

201. In this Bylaw all definitions contained in the Municipal Government Act shall apply.
202. Interpretations of this Bylaw shall be consistent with the requirements of the Municipal Government Act.
203. In this Bylaw:
- a. **"Management Committee"** means the Mountain View County Airport Management Committee.
 - b. **"Council"** means the Council of Mountain View County, in the Province of Alberta.

ESTABLISHMENT

301. Establish the "Mountain View County Airport Management Committee"
302. The Management Committee shall consist of eight (8) members made up as follows:
- a. two (2) members of Council.
 - b. six (6) citizens at large from the Mountain View County with a demonstrated interest that the airport is a valuable asset of the community.

The Council of Mountain View County shall appoint by resolution for three (3) year terms, citizens at large from time to time. No more than three (3) new citizens at large shall be appointed in one year.

303. Five (5) members of the Management Committee shall constitute a quorum for the making of decisions.
304. The Chairman of the Management Committee shall be selected from among the membership, and will have full voting privileges.

305. The Chief Administrative Officer or designate shall sit as an ex officio member of the Management Committee.
306. The Management Committee shall meet once a month, unless a meeting is cancelled by resolution.

POWERS AND DUTIES

401. The Management Committee shall:
 - a. establish policies
 - (i) govern the day to day operation of the airport within the boundary specified in schedule A and B
 - (ii) establish fee and rates to cover the cost of annual operations.
 - b. maintain the airport and its facilities in an acceptable condition.
 - c. operate the airport in accordance with the budget, prudent fiscal responsibility, the Management Committee's policies, and any policies set by council.
 - d. recommend to Council by October 1st of each year an operating and capital budget for the coming calendar year.
 - e. meet with or report to Council when requested to do so.
 - f. encourage the development of the airport in order to maximize the use of the facilities, according to the approved area structure plan.
 - g. in all respect comply with the Municipal Government Act and other legislation, and
 - h. adopt and submit to Council
 - (i) a three year business plan, updated annually, and
 - (ii) a five year capital improvement plan, updated annually
402. The Management Committee's may:
 - a. recommend to Council any expansion or improvement which in its judgement may be necessary, and
 - b. recommend to Council, Federal or Provincial Government funding applications for expansion or improvements to the airport.
403. Mountain View County will:
 - a. approve an annual operating budget
 - b. approve a capital budget for improvement and major repairs,
 - c. provide support persons as required, within the budget including technical expertise (and secretarial services).

FUNDING

501. The following revenues shall be transferred to the Mountain View County Airport Management Committee:
- a. general municipal taxes collected on airport property,
 - b. lease fees from all airport related business and private operations,
 - c. aviation fuel assessments,
 - d. proceeds from the sale of airport land to be used for airport capital improvements; and
 - e. any other revenues derived from the airport (i.e. tie-down fees).

GENERAL PROVISIONS

601. The Council shall have the authority to assign further duties and powers to the Management Committee.
602. Nothing in this Bylaw shall be construed to empower the Management Committee to borrow money nor to enter into any contract requiring the approval of the Council, without prior authorization from the Council.
603. Bylaw No. 04/04 is rescinded upon this Bylaw coming into effect.

EFFECTIVE DATE

700. This Bylaw shall become effective on April 1, 2007, pursuant to the Act.

Bylaw 12/06, passed by Council March 14, 2007