

AGENDA

SOUTH MCDOUGAL FLATS AREA STRUCTURE PLAN

Project Start-Up Meeting

Friday, October 24, 2008, 12-4 p.m.

Mountain View County Office

	Duration
1 – Lunch (12:00 pm)	1 Hour
2 – Introductions	20 Minutes
- Doug Plamping (CAO), County Staff, Consultants, Steering Committee members	
3 – Review Work Proposal and Timeline	30 Minutes
- Comments, suggestions, revisions;	
- Review schedule and make any necessary adjustments;	
- Review of expectations (including coordination; confirmation of roles, responsibilities; review and confirmation of project goals and objectives; confirmation of the study methodology and product requirements).	
4 – Background Information Review	15 Minutes
- Confirm list of plans, documents, background papers, etc that will benefit the ASP process.	
- Identify any additional “in progress” documents or studies that should be consulted.	
- Confirm base mapping and other materials to be provided by County to assist in preparation of ASP.	
5 – Confirmation of Key Stakeholders in Process	10 Minutes
(e.g. Government agencies, school boards, etc.)	
6 – Issues Discussion Regarding Current West Sunde ASP	15 Minutes
7 – Brainstorming Session	45 Minutes – 1 Hour
- Discussion of Strengths, Weaknesses, Opportunities, Threats (SWOT) in planning area.	
8 – Next Steps in Process	10 Minutes