

# Mountain View County

## IMPORTANT NOTICE

Please be advised that the following changes will be made concerning the issuance of Road Use Agreements for all **drilling rig moves**. The intent of these changes is to both simplify the process for applicants and to provide added insurance to all oil companies that, if damage does occur to a road, the appropriate party shall be held accountable.

### **Old Process:**

1. A blanket Letter of Credit for the current year, in the amount of **\$100,000**, shall be provided to Mountain View County prior to any approvals being granted.
2. For each move (in or out) that an oil company makes within Mountain View County on Mountain View County roads, the oil company must submit an "Application for a Road Use Agreement".
3. Once Mountain View County receives this application, Mountain View County shall review and, if approved, shall prepare a 12-page agreement for the oil company to sign.
4. Once Mountain View County has received a signed copy of this 12-page agreement from the oil company, Mountain View County shall advise Roadata and the oil company shall be permitted to move once they have received the applicable permits from Roadata.

### **New Process:**

1. Before moves shall be permitted within Mountain View County, the Applicant will be required to:
  - Provide Mountain View County with a yearly blanket Letter of Credit in the amount of **\$50,000** for the current year.
  - Apply for a *Master Road Use Agreement*, by submitting the attached *Application for a Master Road Use Agreement*. A Mountain View County representative shall prepare the Master Road Use Agreement and forward to the applicant for signature. This Master Road Use Agreement is a blanket agreement and shall remain in effect for the current year and does not refer to any one specific road. Replacing the 12-page agreement for **each** move shall be the 1-page *Addendum to Master Road Use Agreement* as outlined below.
2. For all subsequent moves throughout the year, the Applicant must apply for an *Addendum to Master Road Use Agreement*, when moving within Mountain View County, by submitting the attached *Schedule "A" Addendum to Master Road Use Agreement*, which is attached to the original *Master Road Use Agreement*. **This is required for each move.**
3. Once the Applicant submits the *Addendum to Master Road Use Agreement*, a Mountain View County representative shall review it and, if approved, will authorize such approval by signing and faxing or emailing approval to the Application, thus allowing the Applicant to move. It is important to note that the Applicant must allow a **minimum 24-hour period** for the review and subsequent approval to transpire as a pre-inspection of the roads identified on the *Addendum to Master Road Use Agreement* shall be carried out at the following times in the presence of official designates of both the County and the Applicant at a time set by the County and the Applicant or by the designate of the County alone if so agreed to by the Applicant:
  - prior to use of the Roads (as per *Schedule "B" of the Master Road Use Agreement*); and
  - following completion of use of the Roads (as per *Schedule "C" of the Master Road Use Agreement*).

The County and the Applicant shall both acknowledge the results of all inspections by having the inspection document(s) signed by their official designates. Inspection fees shall be paid by the Applicant to the County as required by County policy at the current rate of \$100 per inspection (\$100 for the pre-inspection and \$100 for the post-inspection).

It is anticipated that this process will be approved by Council at the January 24, 2007 Council Meeting, and will then take effect January 25, 2007. In order to prevent any delays to your drilling rig moves, please ensure that you have a current blanket Letter of Credit in place, have applied for and signed a *Master Road Use Agreement* for the year (please return the attached *Application for Master Road Use Agreement* at your earliest convenience) and be prepared to follow the procedures as outlined under "New Process" above.

### **Road Use Notification Forms**

1. All moves, other than drilling rig moves, shall continue following the same process as in 2006. **This form has not changed.**

If you have any questions concerning the above, please do not hesitate to contact:

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